



Investment Research Expert Witness Limited

Ashmount House
6 St John's Road
New Milton
Hampshire
BH25 5SB

Tel +44 (0) 1425 620001

Fax +44 (0) 1425 617132

email grahameg@ir-ew.co.uk

DATA PRIVACY NOTICE

Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation 2016/679 (the "GDPR").

Investment Research Expert Witness Limited (IREW) has reviewed the criteria as set down by the Information Commissioners Office (ICO) and following their online assessment, IREW is not required to register in relation to GDPR.

However as a responsible company we fully support the principles of data protection and the Data Protection Act (DPA) and closely follow best practice guidelines for managing information provided to us by instructing solicitors and their clients.

Who are we?

We are Investment Research Expert Witness Limited (IREW). Under GDPR governance, IREW would be classified as a data controller. This means IREW decides how your personal data is used and stored.

How do we use your personal data?

IREW closely follows the obligations set down by the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data and/or your client's personal data only for the purpose of fulfilling the work requested by you.

We do not process your data in any way for marketing purposes.

Sharing your personal data

We will not share, sell or pass on personal details for marketing purposes. On the occasions that it is necessary to pass personal details to an unconnected third party we will request your written permission before doing so.

How long do we keep your personal data?

We keep your personal data for no longer than reasonably necessary. We retain hard copy case files until we are asked to destroy them or we are notified that a case has concluded. Electronically archived files are securely stored for a period of up to 6 years.

Your rights and your personal data

Unless subject to an exemption, or legal requirement to retain data, you have the following rights with respect to your personal data we hold: -

- The right to request a copy of your personal data which IREW holds about you and/or your client;
- The right to request that the IREW corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data, and/or your client's personal data, is erased where it is no longer necessary for IREW to retain such data;
- The right to lodge a complaint with the Information Commissioners Office.